STUDENT MEMO
PREPARATION FOR STUDIES

Each individual, upon having enrolled, signed a study agreement, and studying at Klaipėda University (hereinafter referred to as University) in undergraduate, graduate, or doctoral study programmes, shall acquire the status of a student, shall perform the prescribed duties, and may exercise the rights granted to them. The student status is confirmed by the Lithuanian Student Identity Card (hereinafter referred to as LSIC) which provides students with the access to the privileges granted and the services provided by the University:

- compulsory health insurance on the state funds (this is not valid for foreign students);
- for full-time students, a 50% discount for long distance public transport and an 80% discount for a public transport city pass;
- the right to use the University Library, infrastructure, and other services;
- the right to take exams in the courses of the studies;
- the right to use the Academic Information System or other systems of the University;
- the right to use other privileges granted in Lithuania.

The LSIC shall be obtained via the Internet at https://lsp.lt/en, which provides all the necessary information on LSIC, its ordering, and the opportunities provided by it.

The Klaipėda University Student Union (hereinafter referred to as KUSS) provides consultations on ordering an LSIC by e-mail (lsp@kuss.lt) after you indicate the following data: *a clearly formulated problem, a personal number, your name and surname, the year of study, study programme, the faculty, the mode and duration of study*.

The students of the University get a personal account with access to:

- the Academic Information System (hereinafter referred to as AIS, at: https://web.liemsis.lt/kuis/stp_prisijungimas);
- e-mail;
- Lecture scheduling system (hereinafter referred to as PTIS, at: https://istc.ku.lt/ptis);
- Virtual learning environment (hereinafter referred to as VMA, at https://vma.ku.lt/?lang=en).

All the newly enrolled students will get a single user name and a password for electronic services upon arrival at the Dean's Office to register for the studies. On all the e-services related issues, contact us at: istc@ku.lt.

Academic Information System

All the information on studies (taken courses, grades, fees, etc.) shall be provided in the AIS at https://web.liemsis.lt/kuis/stp_prisijungimas (the link is valid just in Lithuanian language). The information needed for login to the AIS shall be provided upon arrival at the Dean's Office at the Faculty/Institute to register for the studies.

E-mail

You are recommended to use the Microsoft Outlook (no earlier than 2007 version):

When the Microsoft Outlook is launched, the greetings (main) window will open (see Fig. 1). By clicking [Next], you will go to the dialogue window (see Fig. 2), where the system will ask whether you want to configure your e-mail account in Microsoft Outlook. You have to click on [Yes] and [Next].

In the next dialogue box, at *Your Name*, you need to indicate your name and surname, at *E-mail Address*: your e-mail address, and at *Password* and *Retype Password*: your e-mail address.

Fig. 1

Fig. 2.
If you want to use e-mail on a computer or a mobile device that does not have the Microsoft Outlook installed, you can access your e-mail account through the web browser at: https://owa.ku.lt (Fig. 3)

Fig. 3

Virtual Learning Environment

In the Virtual Learning Environment (hereinafter referred to as VMA), students can communicate with their teachers, to analyse the methodological materials of the taken courses, to complete different assignments, and to get teachers' advice.

The VMA shall be found at: https://vma.ku.lt/?lang=en. Students who take study programmes in Lithuanian are advised, before entering their user name and password, to choose the language in the upper right corner of the window Lithuanian (university) (lt_uni).

For a more detailed description of the VLE functions and opportunities, see the menu at:
[Help and support] → [Publications] → [memos for teacher and student].

The Scheduling System

The University scheduling system (hereinafter referred to as PTIS) is a system of classrooms and conference halls reservation and planning at Klaipėda University. It provides an individual timetable for each University student. The timetables are developed after each teacher fills in the classroom reservation time, venue, and participants. The Dean's Office administrators in the Faculties either confirm or adjust the reservation time. The reservation becomes valid after each Faculty or building administrator reviews and approves it.

When you enter the address of the scheduling system https://istc.ku.lt/ptis, the startup window of the system will open. Upon entering the user's name (name,surname) and the password, you will get into the scheduling system which provides personal reminders for upcoming lectures and events (sign in valid just in Lithuanian).
STUDIES

Each student of the University studies in a corresponding first, second, or third cycle study programme implemented in a Department of a corresponding Faculty/Institute. The Faculty is administered by the Dean, the Institute, by the Director, and the Department, by the Head of the Department.

Studies at the University are implemented in accordance with the approved calendar for the academic year [https://www.ku.lt/studies/study-calendar/](https://www.ku.lt/studies/study-calendar/).

An academic year consists of the autumn and spring semesters, each of 16 weeks. Each semester is followed by an exam session during which students take exams.

Lectures, classes, lab. works, etc., take place in accordance with schedules made public on the websites of the faculties/institutes and on the stands.

Time of lectures

<table>
<thead>
<tr>
<th>Lecture</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lecture 1</td>
<td>8.20 a.m. – 9.50 a.m.</td>
</tr>
<tr>
<td>Lecture 2</td>
<td>10.00 a.m. – 11.30 a.m.</td>
</tr>
<tr>
<td>Lecture 3</td>
<td>12.00 a.m. – 13.30 p.m.</td>
</tr>
<tr>
<td>Lecture 4</td>
<td>13.40 p.m. – 15.10 p.m.</td>
</tr>
<tr>
<td>Lecture 5</td>
<td>15.20 p.m. – 16.50 p.m.</td>
</tr>
<tr>
<td>Lecture 6</td>
<td>17.00 p.m. – 18.30 p.m.</td>
</tr>
<tr>
<td>Lecture 7</td>
<td>18.40 p.m. – 20.10 p.m.</td>
</tr>
</tbody>
</table>

Students' knowledge and abilities are graded on a 10-point grading scale. Positive grades are 5 to 10, and negative grades, 1 to 4.

Students who disagree with the grade for the exam (credit test) have the right to appeal within two days after notification of the grade: to apply to the Head of the Department providing the course and to ask the Head, together with the staff member teaching the course, to review the disputed exam paper or to form an examination commission for the retaking of an oral exam. The Chair of the Department shall notify the student of the results of the appeal within three days from the date of the receipt of the appeal.

The appeal against the grading of the content of the Final Thesis shall not be accepted. In such cases, the decision of the Qualification Committee shall be final.

Appeals shall be accepted in the following cases:

- when student is dissatisfied with the grade for the term paper;
- when student has reason to believe he was unjustly disallowed to defend the final thesis;
- when student has reason to believe a procedural violation in the defence of the final thesis took place (the defence was held at a different time than specified in the Rector's order, student did not have an opportunity to present the paper or answer to the questions, etc.) and had a negative impact on the assessment of the final thesis;
- when during the defence the members of the Qualification Committee violated the norms of academic ethics.

Students unable to continue studies due to illness, pregnancy, or maternity leave, may suspend their studies (may be granted an academic leave of absence) for a period of up to one year or longer, as provided for in the laws of the Republic of Lithuania (infant care up to three years, etc.). During the entire period of studies, student can suspend studies more than once only for the above listed reasons.

Student Expulsion

The Rector, on the proposal of the Dean, may expel a student from the University:
➢ when student fails to confirm the participation in the studies (fails to register at the beginning of each semester);
➢ for bad academic performance (for being not eligible to take exams, for failing four or more exams and/or credit tests, for failing to retake an exam or a credit test before a specified date, or failing an exam or a credit test after the repetition of a course; for failing the final exams; for failing to defend the final thesis; or for failing to complete the assignments included in the curriculum);
➢ for breach of academic ethics (copying from another student, plagiarism in a term paper or other academic papers);
➢ for violation of other student academic rights (e.g., for non-return of books to the library on time);
➢ for damage to the University assets or funds;
➢ for violation of the University's internal rules of procedure;
➢ for failure to comply with the agreement with the University;
➢ for failure to comply with the law of the Republic of Lithuania.

During the studies, students have an opportunity to go to universities abroad to study for one or more semesters. Such studies are supported by an international Erasmus+ mobility programme. It is intended for the promotion of of university cooperation, the study quality assurance, and the support for student exchange. Under the Erasmus+ exchange programme, students study or do traineeships in the universities or other institutions abroad.

In the spring each year, the University announces a competition for study abroad in the framework of the Erasmus+ programme (https://www.ku.lt/studies/erasmus-studies/) for the next academic year. The websites of the Faculties/Institute and the University present the proposed study locations and all the information on the competition. Currently, the University has signed several hundred co-operation agreements with foreign higher education institutions, based on which student exchange takes place.

Students go for traineeship in the framework of the Erasmus+ exchange programme for the period of 3 to 12 months and are eligible for a scholarship to cover their travel and living expenses. They can go to study to the institutions that the University has signed cooperation agreement with. The period of the studies abroad, all credits and grades received by the student from the host institution receive full academic recognition at the sending university. Students are not required to pay any fees to the host university, with the exception of some small fees such as, e.g., insurance, students' union fees, the use of copying and printing services, etc. The student has also to pay the accommodation fees (for a dormitory, etc.).

Erasmus+ traineeship provides students with an opportunity to adapt to the requirements of the labour market, to enhance their professional skills, to get acquainted with, and to expand their understanding of, the economy, social system, and culture of a specific country.

Students go for traineeship in the framework of the Erasmus+ exchange programme for the period of 2 to 12 months and are eligible for a scholarship to cover their travel and living expenses, however, it shall not cover all the mobility-related expenses.

Recent graduates from the University may also go for the Erasmus+ traineeships, however, they have to process the documents for the traineeship at least 1 month before the graduation. During the studies, each student is eligible for only one scholarship in each study cycle for a 12-month period.


The University students and graduates (over the period of one year after the graduation) can do traineeships under the programme Experience Partners (http://www.partners4value.lt/en/). The indicated programme helps and creates conditions:
✓ for doing the traineeship in famous international companies and organisations;
✓ for preparing for the competitions and trainee selection; it also provides consultations on document processing (CV and a letter of motivation);
✓ for preparing leaving documents for those having passed the selection procedure; it provides
consultations on practical issues;
✓ a trainee scholarship is paid;
✓ monitoring of the traineeship is carried out and the feedback provided;
✓ on returning from traineeships, students can participate in the Alumni activities.

ACADEMIC LIBRARY
For successful studies, different sources of literature are of great importance, and they can be found and used in the Academic Library of the University consisting of the Central and Faculty/Institute Libraries.

To borrow a book, library user can find and order it in the e-catalogue of the Library at:
https://www.ku.lt/kub/en/ or in its virtual library at:
https://vb.ku.lt/primo_library/libweb/action/search.do?vid=KU&dscnt=0&dstmp=1537537512560&vid=KU&backFromPreferences=true

The literature can be borrowed:

- study literature: for a semester;
- other literature: from a week to a month;
- high demand books: for 1 to 3 days;
- the amount of the borrowed documents and the deadline for their return shall be established by the borrowing library department.

The literature to be used merely in the reading rooms:

- single or high-demand publications;
- reference books, dictionaries, or encyclopedias;
- periodicals and information publications;
- publications of the Rare prints Department;
- dissertations;
- documents received through the interlibrary loan (http://www.klavb.lt/en/)

For each document failed to return by the due date, library users shall pay the University-set fines:

- an overdue fine of 0,05 € for each delayed day of an individual publication, when the documents are lent for a period from a week to a month;
- an overdue fine of 0,90 € for each delayed day of an individual publication, when the documents are lent for a period from 1 to 3 days.

Library users shall check the information about the borrowed documents, the deadlines of their return, and the overdue fines in the e-catalogue of the library or the KU virtual library and, when necessary, to renew the loans.

Internet website: http://www.ku.lt/biblioteka
E-catalogue: http://ku.library.lt
KU virtual library: http://ku.lvb.lt/
Access to subscribed databases (e-books, e-journals): http://ezproxy.biblioteka.ku.lt

Central Library
K. Donelaičio Sq. 3

E-information and Scientific Communication Department
K. Donelaičio Sq. 3

E-mail: ips.biblioteka@ku.lt

3rd floor, Office 359, tel: (8-46) 39 87 93

Working hours: I-V 9.00-19.00; VI 9.00-16.00.
Internet Reading Room

K. Donelaičio Sq. 3

1st floor, Office 163, tel: (8-46) 39 87 79
Working hours: I-V 9.00 -16.00

M. Mažvydas Reading Room

K. Donelaičio Sq. 3

3rd floor, Office 362, tel: (8-46) 39 87 96
E-mail: mazydas.biblioteka@ku.lt
Working hours: I-V 9.00-19.00; VI 9.00-16.00

Periodicals Reading Room

Donelaičio Sq. 3

3rd floor, Office 312, tel: (8-46) 39 87 97
E-mail: ps.biblioteka@ku.lt
Working hours: I-V 9.00-19.00; VI 9.00-16.00

Rare Prints Sector:

K. Donelaičio Sq. 3
K. Pemkus Library
2nd floor, Office 258, tel: (8 46) 39 87 95
Working hours: I-V 10.00 - 17.00
E-mail: rss.biblioteka@ku.lt

Faculty and Institute Libraries

Library of the Institute of the Baltic Region History and Archaeology
Herkaus Manto Str. 84, tel. (8-46) 39 88 08
E-mail: briai.biblioteka@ku.lt
Working hours: I-V 9.30 - 16.30

Library of the Centre for Evangelical Theology
Herkaus Manto Str. 84, tel: (8-46) 39 89 82
Closed: I, V. On those days, services are provided in the Library of the Institute of the Baltic Region History and Archaeology

Faculty Libraries
Libraries of the Faculty of Marine Technologies and Natural Sciences:

- **Library of Natural Sciences**
  Herkaus Manto Str. 84, tel: (8-46) 39 88 07
  
e-mail: gnmf.biblioteka@ku.lt
  
  Working hours: I-V, 10.00-17.00

- **Library of Marine Technologies**
  Bijūnų Str. 17, tel: (8-46) 39 89 87
  
  E-mail: jtf.biblioteka@ku.lt
  
  Working hours: I-V, 10.00-18.00

  Reading Room for Technical Literature
  
  Working hours: I-V, 10.00-18.00

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**Faculty of Social Sciences and Humanities**

**Library of Humanities and Health Sciences**

Herkaus Manto Str. 90, tel: (8-46) 39 85 31

E-mail: hmf.biblioteka@ku.lt

Working hours: I–V, 10.00–17.00.

Reading Room: I–V, 10.00–17.00.

**Library of Education Sciences**

S. Neries g. 5, Floor 1, Room 137

Tel.: (8 46) 39 86 40

E-mail: pfbiblioteka@ku.lt

Reading Room: I–V, 9.00–18.00

Last Saturday of the month: 9.00–15.00.

Library of the Faculty of Social Sciences

Minijos Str. 155, tel: (8 46) 39 85 92

E-mail: smf.biblioteka@ku.lt

Reading room: I–V, 10.00–18.00

**Faculty of the Health Sciences**

**Library of Humanities and Health Sciences**

Herkaus Manto Str. 90, tel: (8-46) 39 85 31

E-mail: hmf.biblioteka@ku.lt

Working hours: I–V, 10.00–17.00.

Reading Room: I–V, 10.00–17.00.

**Institute of Continuous Studies**

Sportininkų Str. 13

Tel.: (8 46) 39 89 75

E-mail: metodinis.tsi@ku.lt

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**STUDENT SUPPORT**

State-Supported Loans (this is not valid for foreign students)

In the autumn semester, students can apply to the Lithuanian Science and Studies Foundation.
for a state-supported loan which is awarded:

- to pay the tuition fee;
- to cover living expenses (up to 1,900 Eur);
- for partial studies abroad under international (interagency) agreements (up to 2,280 Eur).

The loan shall be granted for one academic year. In the spring semester, an additional competition for state-supported loans is held merely for the spring semester. Student can apply for another loan each academic year.

Support for the Disabled

In the cases of students with disabilities, financial support shall be provided to citizens of the Republic of Lithuania or citizens of other states and stateless individuals who have declared permanent residence in the Republic of Lithuania and who meet all of the following requirements:

- have the 45% or less working capacity, or a severe or moderate disability recognised in accordance with legal acts;
- study for the first time:
  - in a 1st cycle or integrated study programme;
  - in a 2nd cycle study programme;
  - in a vocational education study programme;
  - in a 3rd cycle (doctoral) study programme.
- have no academic debts in their study programme and/or no penalties imposed by the University.

Financial support shall be provided regardless of the mode of study chosen by the disabled. Disabled individuals are provided with the following kinds of financial support:

- for meeting special needs, a monthly target amount of 76.46 Eur;
- to partly compensate for the tuition fee, a target amount of 121.60 Eur per semester to those paying for their studies.

Students wishing to receive support within the period of ten days from the beginning of the academic year shall submit:

- an application for financial support;
- the disability certificate.

The disabled can also receive a target amount (152 Eur monthly) to meet their special needs of studies under the project Increasing Accessibility of Higher Education of the State Studies Foundation. The amount shall be allotted for one semester.

Within 15 working days from the beginning of the semester, students shall submit:

- an identity document;
- the disability certificate;
- a motivated application of an established form.

The deadlines for submitting requests and exhaustive information can be found at: www.vsf.lt.

Social Scholarships (this is not valid for foreign students)

Social scholarships (3,25 BSB or 123,50 Eur monthly) can be awarded to students meeting at least one of those requirements:

- individuals who come from deprived families or live alone and are eligible for, or receiving, social benefits in accordance with the Republic of Lithuania Law on Monetary Social Assistance;
- have the 45% or less working capacity, or a severe or moderate disability established in accordance with legal acts;
- are under 25 and have been appointed care (guardianship) until they come of age or provided their parent(s) are dead.

Social scholarships can be awarded to students who are entitled to a state funded place or to the compensation of the tuition fee in accordance with the procedure established by the Law on Science and Studies of the Republic of Lithuania and have no more than one academic debt. The application deadlines are announced at the beginning of each semester.

Study Scholarships

A student can receive one-time scholarship at the University, based on:

- participation in student scientific activities (publications, conference presentations, participation in research projects or in the activity of student scientific societies);
- participation in artistic activities (concerts, laureates of competitions);
- participation in sports activities (representing sport teams, prize winners in national or international
competitions);
✓ participation in social activities of the University;
✓ unexpected temporary financial difficulties.

One–time scholarships awarded by the Rector shall be no more than 5 BSB, and by Dean, no more than 3 BSB. Over a semester, only one scholarship may be awarded by the Rector or Dean.

A motivating scholarship shall be awarded for the study outcomes and can amount to 1 BSB (38 Eur monthly), 2 BSB (76 Eur monthly), and 3 BSB (114 Eur monthly).

A Senate scholarship (4 BSB or 152 Eur monthly) shall be awarded to students for the excellent or very good performance over 4 and more semesters and active participation in student scientific/artistic and the University social activity.

A Faculty Council Scholarship (3,5 BSB or 133 Eur monthly) shall be awarded to students for the excellent or very good performance over 3 and more semesters and active participation in student scientific/artistic and the University social activity.

Nominal scholarship or bonuses shall be awarded to students who take an active part in sports, scientific, or artistic activity and who have achieved excellent results.

STUDENT ACCOMODATION

Students wishing to live in the dormitories shall send their applications for accommodation from 16 July 2018 till 16 August 2018, during the student admission period, at bendrabutis@ku.lt and shall submit:
✓ a filled-in form of application;
✓ a document of the place of residence declared by the person;
✓ orphans shall submit relevant documents.

On coming to the dormitory, a student shall submit:
✓ an original document of the place of residence declared by the person;
✓ a photo (for the dormitory pass);
✓ a receipt of the initial payment and a receipt of the payment for the first current month of living in the dormitory.

For application forms and detailed information on the accommodation in dormitories, see at: https://www.ku.lt/admission/accommodation/#1434543049270-c5988062-2c7810b4-996e249a-7056

Students can get more information about dormitories and accommodation in them from dormitory administrators:
✓ Dormitory at Statybininkų Ave. 43
  Tel.: (8 46) 39 87 75
  E-mail: statybininku.bendrabutis@ku.lt
✓ Dormitory at Karklų Str.5
  Tel.: (8 46) 39 86 22
  E-mail: karklu.bendrabutis@ku.lt
✓ Dormitory at Universiteto Ave. 12
  Tel.: (8 46) 39 89 72
  E-mail: rasa.voinoviene@ku.lt

Klaipėda University Student Union

Klaipėda University Student Union (hereinafter referred to as KUSS) was founded in 1994, it unites the students of Klaipėda University and represents their interests. The Student Union operates on an umbrella principle and embraces the Central Office, the representative offices in the faculties, and the dormitory students' self-government.

The KUSS Central Office is currently located in the dormitory in Karklų Str. 5. The KUSS operates in cooperation with the KU administration. It represents the University students at the city and national level and carries out other activities.
Each faculty has an autonomous representative office of the students. They solve the problems of the students of a specific faculty, provide them with relevant information, and organise the faculty events.

Three student dormitories have Dormitory Students' Self-governments which help students to cope with the problems related to living in the dormitory.

For more information about KUSS, see: www.kuss.lt (the page is valid just in Lithuanian language) and Facebook social account Klaipėdos universiteto studentų sąjunga.

KUSS Central Office contacts:
✓ President: prezidentas@kuss.lt
   Tel.: 860028168
✓ Vicepresident: Viceprezidentas-vice@kuss.lt
   Tel.: 860495022
✓ Coordinator for communication: komunikacija@kuss.lt
   Tel.: 863027260
✓ Coordinator for academic affairs: koordinatorius-akademiniai@kuss.lt
   Tel.: 860284714
✓ Coordinator for social affairs: socialiniai@kuss.lt
   Tel.: 865256644
✓ Coordinator for culture: kultura@kuss.lt
   Tel.: 862218091
✓ Fund attraction and marketing coordinator: rinkodara@kuss.lt
   Tel.: 868469662
✓ LSP/IT coordinator: it@kuss.lt
   Tel.: 860487911
✓ Project coordinator: projekta@kuss.lt
   Tel.: 862921227

Contacts of KUSS Faculty offices and self-governments of dormitories:
✓ KUSSJTGMFSA – jtgmfsa@kuss.lt
   Tel.: 863615262
✓ KUSSHUMFSA – humfsa@kuss.lt
   Tel.: 863867644
✓ KUSSSMFSA – smfsa@kuss.lt
   Tel.: 867321513
✓ KUSSvMFSA – svmfsa@kuss.lt
   Tel.: 860969365

Erasmus Student Network at Klaipėda University

Erasmus Student Network (hereinafter referred to as ESN) is a non-governmental, non-profit organisation operating on the principle "students help students". Members of the ESN are young people volunteering to help students coming to Lithuania in the framework of student exchange programmes to adapt to, and to integrate into, a new environment. The organisation also fosters intercultural communication, tolerance, and mutual understanding, encouraging foreign and Lithuanian students returning from exchange visits to share experiences acquired in other countries.

ESN mentors seek to facilitate the integration of the Erasmus exchange students into a new environment and to make their stay in Lithuania one of the most exciting events in their lives. Different leisure activities are organised, e.g., tours of Lithuania, intercultural evenings, film reviews, picnics, etc., as well as social campaigns (Social ERASMUS).”

Students who have free time, want to improve their English (and not only English) language skills, to socialise with various people from different parts of the world, are welcome to take part in the ESN ativity (e-mail: kuk@esnlithuania.org).

Klaipėda University Alumni Club KU Alumni
The Association Klaipėda University Alumni Club *KU Alumni* unites the graduates of KU who are happy to have been able to study at the University and still feel strong ties with it. The main goal of the *KU Alumni* is to support the University and maintain the interrelationships of its graduates.

For more information on the *KU Alumni* division of volunteers and its activity, see at: [www.kualumni.lt](http://www.kualumni.lt) (the page is valid just in Lithuanian language)

**Students' National Art Ensemble *Vytinė***

The ensemble *Vytinė* fosters the cultural heritage of Lithuania Minor and fascinates audiences with the grace of dance, the lyricism of folk songs, youthful energy, sincerity, and a wish to get to know the treasure of folk music.

Students from different faculties will make new acquaintanceships here and will have an opportunity to develop their hobbies, or perhaps even discover their hidden natural talents. If you are young, active, and creative, a national art ensemble *Vytinė* invites you to have a meaningful and fun time in a group of like-minded people!

During the academic year, we are meeting in the Assembly Hall of the Faculty of Marine Technology and Natural Sciences (Bijūnų Str. 17).

Artistic director: Irena Petrušionienė

E-mail: prosvit1@yahoo.com

Tel. for inquiry: 8 683 97118

**Students' Mixed Choir *Pajūrio aidos***

The Klaipėda University students' mixed choir was founded in 2007. Its members are University students, alumni, and academic staff.

If you love singing and want to join a wonderful company of similar young people, you are always welcome to the Klaipėda University students' mixed choir *Pajūrio aidos*.

Leader: assoc. prof. Algirdas Šumskis

Tel: 8 612 69021; 8 (46) 398714

E-mail: aukuras@ku.lt

**The Klaipėda University Sports Club***

The club represents the sporting interests of the University students and staff. If you like sports or are a professional representative of a branch of sports, you are welcome to the Klaipėda University Sports Club. The tasks of the Club:

- to develop and popularise sports among the students and staff of the University.
- to bring together the students and the staff, to provide them with the conditions to engage in professional and amateur sports;
- to foster a healthy lifestyle;
- to organise physical culture and sports events as well as training camps;
- to train highly qualified athletes, to create conditions for them to take part in competitions at various levels: the city, national, European, world, and olympic;
- to organise university sporting competitions and events;
- to develop short-term and long-term Club activity programmes and to implement them;
- to maintain contacts with international and public sports organisations in other countries;
to mediate in order to provide students going in for professional sports with flexible study conditions;
- to take care of the health of the Club members and the funding sources.

Chair: assoc. prof. dr. Genovaitė Avižonienė
Mob: 8 698 00 517
E-mail: genovaite.avizoniene@ku.lt

Other organisations
- Club of Yachtsmen HALZAS
- Club of Economists
- Club of Geographers
- Klaipėda Active Leisure Club A.L.L
- Diving Club AMFIBIJOS
- Social Worker Discussion Club

CAREER
Career specialists advise students and graduates (a year after graduation) on career issues and help to develop a CV or a letter of motivation. They help to cope not only with short-term problems related to the choice of a career, finding a job, employment, or the difficulties of career changes. The Department of Academic Affairs provide advice on the phone, by e-mail, or in personal appointments. The Department of Academic Affairs organise cycles of seminars on the personal career management and on getting to know oneself for students and graduates. The intended topics of seminars:
- career decisions;
- establishment in the labour market;
- career goals and vision;
- how to present oneself to the employer;
- a recruitment interview;
- development of a CV;
- development of a letter of motivation;
- self-cognition seminars.

One can get to know oneself through various tests:
- profession guide test: http://www.euroguidance.lt/en
- personality test: https://www.16personalities.com/

Samples of CV and letters of motivation can be found at: https://www.cvmarket.lt/

NECESSARY CONTACTS
Students study in the 1st, 2nd, or 3rd cycle study programmes implemented in corresponding faculties and institutes. They can get information on study-related and other issues in the Dean's Office of their Faculty or Institute:
- Institute of Baltic Region History and Archaeology (BRIA1)
  Herkiaus Manto Str. 84
  Administrator: Building 6, 2nd floor, Room 212, tel. (8 46) 39 88 06
  E-mail: briai@ku.lt
  Online access: http://briai.ku.lt/
- Faculty of Marine Technology and Natural Sciences (JTGMF)
  Bijūnų Str. 17
  Dean's Office: 2nd floor, Room 220, tel. (8 46) 39 86 80
  E-mail: dekanatas.jtgmf@ku.lt
  Online access: https://www.ku.lt/jtgmf/
- Faculty of Social Sciences and Humanities (SHMF)
S. Neries Str. 5
Dean's Office: 2nd floor, Room 210, tel.: (8 46) 39 85 00
Email:
Online access: www.ku.lt/shmf/

✓ Faculty of Health Sciences (SvMF)
Herkaus Manto Str. 84
Dean's Office: 4th floor, Room 413
Tel.: (8 46) 39 85 51
E-mail: dekanatas.svmf@ku.lt
Online access: https://www.ku.lt/svmf/

✓ Institute of Continuous Studies (TSI)
Sportininkų Str. 13
Administrator: 1st floor, Room 110, tel. (8 46) 39 85 71
E-mail: administracija.tsi@ku.lt
Online access: https://www.ku.lt/hsi/

✓ Department of Academic Affairs (ARS)
Herkaus Manto Str. 84
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