



**KLAIPEDA UNIVERSITY  
SOCIAL SCIENCE FACULTY**

**REQUIREMENTS FOR ARTICLES**

Journal of Social Sciences  
*“Regional Formation and Development Studies”*

**Klaipeda, 2013**

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## **1. MAIN REQUIREMENTS**

**Page setup settings:** margins 2,5 cm in all four sides, paper size – A4 format (21 cm x 29,7 cm).

**Font requirements** (unless otherwise): Times New Roman; 12 pt.

**Paragraph formatting** (unless otherwise):

- *Alignment* – justified;
- *First line avert* – none;
- *Paragraph spacing* – before 0 pt; after 0 pt;
- *Line spacing* – single.

All text should be 8–13 pages.

**Structure of the paper:**

- Title of the article;
- Name Surname;
- Organization / University (Country);
- Abstract;
- Keywords;
- JEL codes;
- Introduction;
- Main text of the article divided into sections and, if required, subsections;
- Conclusion;
- References.

**ALL ARTICLES SHOULD BE WRITTEN IN CLEAR (CORRECT) ENGLISH LANGUAGE.**

## 2. CONTENT AND FORMATTING REQUIREMENTS

### TITLE OF ARTICLE

[Font: Times New Roman; 12 pt; bold; capital letters; Character spacing: scale – 100 %; spacing – expanded by 1 pt; first line avert – none; Paragraph spacing: before 48 pt; after: 24 pt; centered]

NAME SURNAME<sup>1</sup>

[Font: Times New Roman; 11 pt; small caps; regular; first line avert – none; Paragraph spacing: before 24 pt; after 24 pt; centered; in the footnote should be presented information about the author]

*Organization/ University (Country)*

[Font: Times New Roman; 12 pt; italic; first line avert – none; Paragraph spacing: before 24 pt; after: 24 pt; centered; in the brackets – country]

### ABSTRACT

Title: [Font: Times New Roman; 10 pt; regular, all caps; Paragraph spacing: before 24 pt; after 0 pt; justified by left].

500–1000 print symbols where author present main ideas of the article. Abstract goes after name of the article, author's name and surname and representational institution. After abstract write keywords.

Text: [Font: Times New Roman; 10 pt; regular; first line avert – none; Paragraph spacing: before 0 pt; after 0 pt; justified by both sides]

KEYWORDS: *one, two, three.* **Not more than 5 keywords.**

• Title: [Font: Times New Roman; 10 pt; capital letters].

<sup>1</sup> Name Surname – institution, department, scientific field

E-mail:

Tel.:

[about 250 print symbols, Font: Time New Roman; 10pt; first line avert – none; Paragraph spacing: before 0 pt; after 0 pt; justified by left]

- Text: [Font: Times New Roman; 10 pt; italic; first line avert – none; Paragraph spacing: before 0 pt; after 0 pt; justified by both sides].

JEL CODES: (<http://www.aeaweb.org/econlit/subject.php#Q>)

- Title: [Font: Times New Roman; 10 pt; capital letters].
- Text: [Font: Times New Roman; 10 pt; regular; first line avert – none; Paragraph spacing: before 24 pt; after 24 pt; justified by left].

## Introduction

[Font: Times New Roman; 12 pt; Character spacing: scale – 100 %; spacing – expanded by 1 pt; first line avert – none; Paragraph spacing: before 24 pt; after: 12 pt; justified by left].

Introduction text: Here author indicates article's **problem, purpose, object, tasks** of the article **and methods**.

[Font: Times New Roman; 12 pt; first line avert – 1 cm; Paragraph spacing: before 0 pt; after 0 pt; justified by both sides]

### 1. Name of section

[Font: Times New Roman; 12 pt; Character spacing: scale – 100 %; spacing – expanded by 1 pt; first line avert – none; Paragraph spacing: before 12 pt; after: 12 pt; justified by left].

Main text of the article. **Main text of the article should be 8 to 13 pages.**

[Font: Times New Roman; 12 pt; first line avert – 1 cm; Paragraph spacing: before 0 pt; after 0 pt; justified by both sides]

**Names of the sections or subsections must be numbered.**

#### 1.1. Subsection

[Font: Times New Roman; 12 pt; regular; first line avert – 1 cm; Paragraph spacing: before 12 pt; after: 12 pt; justified by left].

Main text.

[Font: Times New Roman; 12 pt; first line avert – 1 cm; Paragraph spacing: before 0 pt; after 0 pt; justified by both sides]

## Conclusions

[Font: Times New Roman; 12 pt; Character spacing: scale – 100 %; spacing – expanded by 1 pt; first line avert – none; Paragraph spacing: before 12 pt; after: 12 pt; justified by left].

Conclusions' text: After the main text of the article go conclusions / recommendations. There should be represented main ideas about solved research tasks.

[Font: Times New Roman; 12 pt; first line avert – 1 cm; Paragraph spacing: before 0 pt; after 0 pt; justified by both sides]

**Conclusion paragraphs should not be numbered.**

## References

[Font: Times New Roman; 11 pt; Character spacing: scale – 100 %; spacing – expanded by 1 pt; first line avert – none; Paragraph spacing: before 12 pt; after: 12 pt; justified by left].

References should be ranged by alphabet. *The names of the source must be leaning.* **The list of references should be no less than 20 positions.** Some examples:

Beamish, P.W., Morrison, A.J., Inkpen, A.C., Rosenzweig, P.M. (2003). *International Management*. Singapore: McGraw- Hill.

*EU Enlargement – 20 Myths and Facts about Enlargement*. (2006). European Commission. Luxembourg: Office for Official Publications of the European Communities.

Nugent, N. (2006). Introduction: Does Size Matter in the European Union? *European Integration* Vol. 28, No. 1. p. 14–20.

[Font: Times New Roman; 11 pt; first line avert – none; hanging – 1 cm; Paragraph spacing: before 0 pt; after 0 pt; justified by both sides]

### 3. OTHER FORMATTING REQUIREMENTS WITHIN THE MAIN TEXT OF THE ARTICLE

#### Quotation

Footnote in the text should be given in brackets and included the name of the author, followed by the year of publication and pages number. If quotation includes more than one source, then authors must be separated by semicolons. The example of quotation (Schein 2006: 29; Hix, Beck 2008: 65). **The list of references should be no less than 20 positions.**

#### Tables and figures

All tables and figure (pictures, schemas, maps, photos etc.) should be near the text where it is described. **Tables and figures should be numbered separately.**

The example of table:

*Table 1. Technical requirements*

Name	Letter	Letter size	Letter type
Table text	Times New Roman	10	Bold
Table text	Times New Roman	10	Leaning (Italic)
Table text	Times New Roman	10	Underline
Table text	Times New Roman	10	Regular

*Source: SIPRI 2009: 25.*

- Number of the table: [Font: Times New Roman; 11 pt; italic]. Title of the table: [Font: Times New Roman; 11 pt; regular; first line avert – none; Paragraph spacing: before 12 pt; after 6 pt; centered]
- Text in the table: [Font: Times New Roman; 10 pt; first line avert – none; Paragraph spacing: before 0 pt; after 0 pt]
- Name of source: [Font: Times New Roman; 10 pt; italic]. Title of the source: [Font: Times New Roman; 10 pt; regular; first line avert – none; Paragraph spacing: before 6 pt; after 12 pt; centered]

The example of the figure:

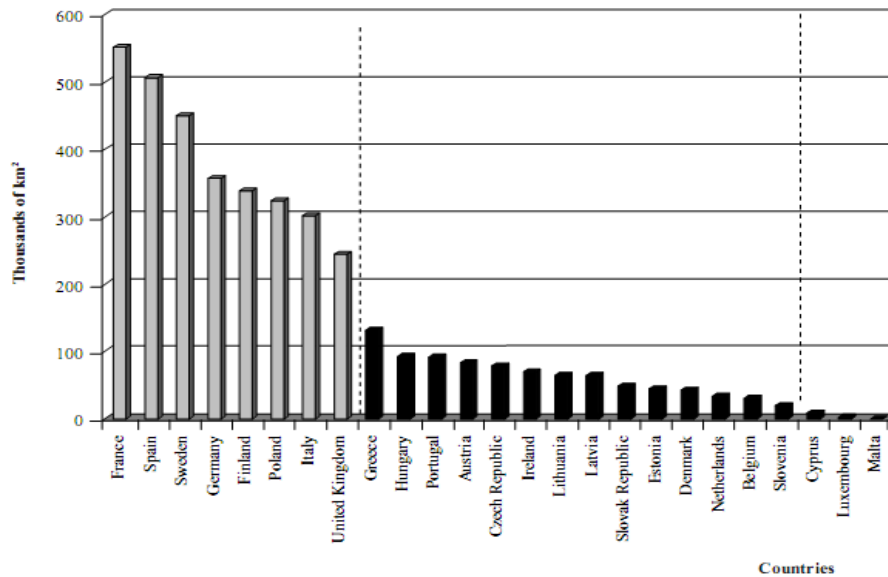


Figure 1. The biggest EU countries in area (in thousands of square metres)

Source: Eurostat yearbook 2008: 38

- Number of the figure: [Font: Times New Roman; 11 pt; italic]. Title of the figure: [Font: Times New Roman; 11 pt; regular; first line avert – none; Paragraph spacing: before 12 pt; after 6 pt; centered]
- Name of source: [Font: Times New Roman; 10 pt; italic]. Title of the source: [Font: Times New Roman; 10 pt; regular; first line avert – none; Paragraph spacing: before 6 pt; after 12 pt; centered]

**NOTE:** All figures should be made in black and white and inserted in the document as files in .jpg format. Please make sure that all your tables and pictures are the same while converting text to PDF format.



## 4. EXAMPLE OF FORMATTED PAPER

### TITLE OF ARTICLE

NAME SURNAME<sup>2</sup>

*Organization/ University (Country)*

#### ABSTRACT

500–1000 print symbols where author present main ideas of the article. Abstract goes after author’s name and surname, representational institution and name of the article. After abstract write keywords.

Abstract text. Abstract text. Abstract text. Abstract text. Abstract text. Abstract text. Abstract text. Abstract text.  
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Abstract text. Abstract text. Abstract text. Abstract text. Abstract text. Abstract text. Abstract text. Abstract text.

KEYWORDS: *one, two, three*. Not more than 5 keywords.

JEL CODES: (<http://www.aeweb.org/econlit/subject.php#Q>)

#### Introduction

Introduction text: Here author indicates article’s **problem, purpose, object, tasks** of the article **and methods**.

Introduction text. Introduction text. Introduction text. Introduction text. Introduction text. Introduction text. Introduction text. Introduction text. Introduction text. Introduction text. Introduction text. Introduction text. Introduction text. Introduction text. Introduction text. Introduction text. Introduction text. Introduction text. Introduction text. Introduction text. Introduction text. Introduction text.

**Problem.** Introduction text. Introduction text. Introduction text. Introduction text. Introduction text. Introduction text. Introduction text.

**Purpose.** Introduction text. Introduction text. Introduction text. Introduction text. Introduction text. Introduction text. Introduction text. Introduction text. Introduction text. Introduction text. Introduction text. Introduction text.

**Object.** Introduction text. Introduction text.

#### Tasks:

- introduction text. Introduction text. Introduction text;
- introduction text. Introduction text. Introduction text. Introduction text;
- introduction text. Introduction text. Introduction text. Introduction text.  
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<sup>2</sup> Name Surname – institution, department, scientific field  
E-mail:  
Tel.:



Main text. Main text. Main text. Main text. Main text. Main text. Main text. Main text.  
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The example of the figure:

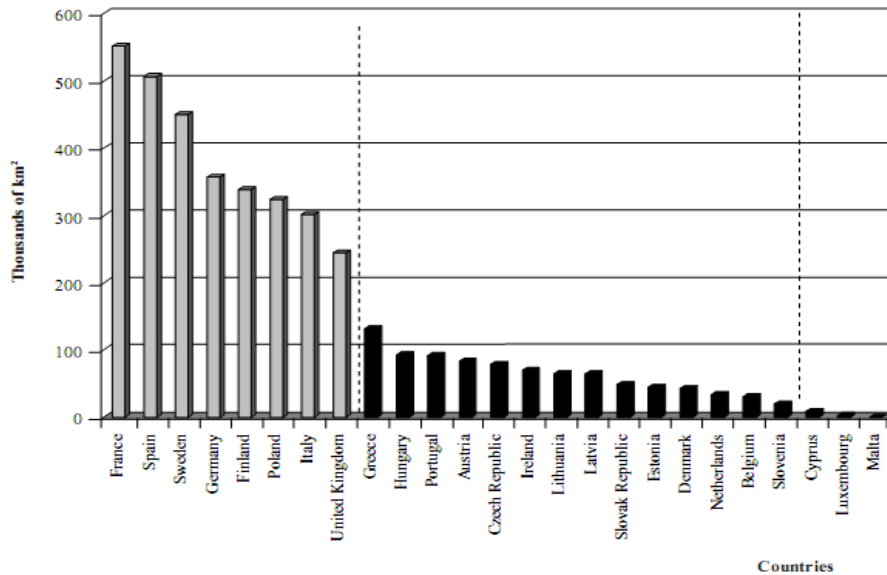


Figure 1. The biggest EU countries in area (in thousands of square metres)

Source: Eurostat yearbook 2008: 38

**NOTE:** All figures should be made in black and white and inserted in the document as files in .jpg format. Please make sure that all your tables and pictures are the same while converting text to PDF format.

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Main text. Main text. Main text. Main text. Main text. Main text. Main text. Main text.

## Conclusions

Conclusions' text: After the main text of the article go conclusions / recommendations. There should be represented main ideas about solved research tasks.

**Conclusion paragraphs should not be numbered.**

Conclusions' text. Conclusions' text. Conclusions' text. Conclusions' text. Conclusions' text.  
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## References

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